

Request for Proposal for Audio Visual Services

Fraternal Order of Police National Biennial Conference

MGM Grand Hotel & Convention Center

Las Vegas, Nevada August 14-17, 2023

Successful bidder should be prepared to provide services August 12, 2023 – August 18, 2023

Bids are due July 1, 2022

Bids received in a format other than listed will be rejected.

General Sessions: Marquee Ballroom

Floor Plan

Provide CAD with 40x60 state and seating for expected attendance of 5500-6000 attendees
Show delay screens and microphone stands location

Video & Display System

Projection & Display System – between 4-6 screens used depending on floor plan
1 Camera, Switchers, Decks
Cable, Distro & DA accessories

Audio Reinforcement System

Speaker & Flyware Systems
Consoles & FOH Processing
Microphones- Floor 10-12 & Stage Podium
Stage/Backstage Monitors & Intercom
Cable & Distro Systems

Stage/House Lighting System:

Consoles, Diming & Distro Systems
Conventional Fixtures
Truss & Rigging
Cable

EXPO: Grand Ballroom

1 Microphone and Stand with adequate sound system

12 Seminar Rooms: TBD

LCD Projectors
Projector Stands
8' Tripod Screens
Sound System
Audio Cable Package for microphones & mixers
Wired Lav and/or Headset Microphone
Classroom Overhead Projector
Flipchart Easel w/Pad & Marker

Pre- & Post-Conference Board Meetings: Cedar Ballroom

Sound System

Lectern Microphone

2 Standing Microphones

LCD Projector

Projector Stand

Dual Cassette Recorder (transcription)

Audio Cassette Recording Stock

8-Channel Mixer

CD Recorder

Special Requests:

Video & Audio clips from guest speakers and candidates made available separately from daily recordings

Subcontractors:

Please provide company or union names of all subcontractors you will utilize for the NFOP show

COMPANY/GROUP NAME: _____

COMPANY/GROUP NAME: _____

AV Technicians:

Provide Full Names to NFOP one (1) month prior to show date

Provide NFOP Hotel Info (Arrival and Departure dates of technicians)

AV company to make tech's hotel reservations